

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912 Fax: 0471- 2380681

No. C-DIT/06/WSD-LS/2023-24/T426

Date: 15.06.2023

TENDER NOTICE FOR THE SUPPLY OF LAPTOP

Sealed tenders are invited for the supply of Laptop. The envelopes containing the tender should bear the superscription "**Tender for the supply of Laptop**" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **24.06.2023, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on 24.06.2023** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements

Thiruvananthapuram
15.06.2023

Sd/-
REGISTRAR

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TENDER TERMS FOR THE SUPPLY OF LAPTOP

1. GENERAL TERMS AND CONDITIONS

- a) This Tender is invited for the " **Supply of Laptop**" as per the tender specification.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

2. SCOPE OF WORK

Supply of one number of Laptop for C-DIT adhering to the product specifications mentioned in the tender.

REQUIREMENT - Laptop 1 Nos

SI No.	Item Name	Specification
1	Processor	Intel i7 13th Gen / AMD 7000 series Ryzen 7
2	Memory	16GB DDR5
3	Disk Drive	1 TB SSD
4	Display	16" FHD + (1920 x 1200,WUXGA)
5	Graphics card	NVIDIA Geforce RTX 4050 or above. 6GB DDR6
6	Connectivity	LAN, Wifi and Bluetooth
7	Operating System	MS Windows 11 Pro
8	Additional requirements	a. Energy star qualified b. Backpack c. Optical Mouse
9	Warranty	3 Year
10	Make Preferable	ASUS, HP, DELL

3. ELIGIBILITY CRITERIA OF TENDERER

- a) To qualify for award of the contract, the intending bidder must be an OEM / authorized dealer / supplier/reseller of the quoted items with prior experience in supplying same or similar equipment at least to two clients in the last two years.
- b) The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the Supplier.
- c) Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.
- d) The undersigned reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
- e) **No advance payment will be made against supplies. Tenders demanding advance payment and clearance through banks will not be accepted.**
- f) **The rate quoted by the bidder shall be inclusive of tax, transportation charges and installation charges at site.** Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
- g) Delivery period shall be specifically indicated in the tender and strictly adhered to. The supply shall be arranged within **20 days** on receipt of the firm order. Any extension in the delivery period after the supply order is placed may result in cancellation of the supply order. In case the Bidder became unable to supply within the time limit prescribed by C-DIT, the supply order is likely to be cancelled and items will be arranged by C-DIT from elsewhere and the earnest money deposited along with security deposit collected from the bidder will be forfeited
- h) The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.

- i) **There is no separate bid form. The supplier shall submit the price offers in their own paper.**
- j) The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances.
- k) The bidder shall fill in the compliance statement attached along with the tender as an additional document.
- l) **EMD: The bidder shall submit EMD of Rs. 3,000/- (Rupees Three Thousand only) along with the tender in the form of Demand draft drawn in favour of Registrar, C-DIT payable at Thiruvananthapuram**
- m) The Supplier shall provide on-site comprehensive OEM warranty of **three years** for the products from the date of supply.
- n) If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
- o) After Sales Service: The bidder should have after sales service centre in Thiruvananthapuram or Kochi or Kozhikode. Complaints should be attended properly, maximum within 24 hrs. The service should be provided directly by bidder's trained personal.
- p) All items offered shall conform in all respects to the relevant Indian standard Specification with up-to-date amendments wherever applicable.
- q) C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
- r) PAYMENT TERMS: 100% payment against successful supply and installation of the Equipment against submission of invoice.
- s) Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
- t) Agreement: The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period.
- u) **The last date for submission of tender 24.06.2023 at 3.00 PM.**
The tender will be opened on the same day at 3.30 PM

v) At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cditi.org. Prospective bidders are advised to regularly visit the website: www.cditi.org to keep track of corrigendum, if any.

w) In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Sri. Biju S B, DD(W&SM) in Mobile: 9895076082, Sri. Sumesh S, Technical Assistant Mob: 9995448957

Sd/
REGISTRAR, C-DIT
Dated 15.06.2023

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COMPLIANCE STATEMENT

Compliance Statement of Technical specification required for the Laptop. Technical compliance of every component should be marked and in case of any deviation, it shall be entered in the "Remarks" column. The bidder must furnish the make and model of the product quoted without fail.

Item Description	Specification	Compliance Yes / No	Remarks/ Deviation
Processor	Intel i7 13th Gen / AMD 7000 series Ryzen 7		
Memory	16GB DDR5		
Disk Drive	1 TB SSD		
Display	16" FHD + (1920 x 1200,WUXGA)		
Graphics card	NVIDIA Geforce RTX 4050 or above. 6GB DDR6		
Connectivity	LAN, Wifi and Bluetooth		
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Additional requirements	a. Energy star qualified b. Backpack c. Optical Mouse		
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Date

Seal

Name and Signature of Bidder