CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chithranjali Hills, Thiruvallam P.O., Thiruvananthapuram – 695 027

Notification No.C-DIT/HR1-16 /2023 dated 20.12.2023

System Administration Staff Required for Projects

C-DIT is an autonomous institution set up by the Government of Kerala, functioning under the Dept. of Electronics & IT. As an approved Total Solution Provider (TSP) and Acredited Agency for Government IT intitiaves, C-DIT undertakes various projects in IT/ITES, e-Governance, Web development, digitisation and Digital transformation of Government departments and organisations.

C-DIT invites online applications from eligible candidates for the temporary post of **Senior Engineer (System Administration)**, with consolidated remuneration as detailed below for working in the projects.

Sl. No.	Particulars
C-DIT/HR1-16/1	**Senior Engineer (System Administration)**
No. of Positions	1 (1 more likely to be added)
Maximum Age Limit	50 years
Educational Qualification and Experience	B.Tech/B.E in CS/ IT/Electronics/ Electrical Engineering/ ECE or allied disciplines. Minimum 10 years of IT/related experience in reputed institutions - of which minimum 3 years of industry experience in database support and linux server administration in a cloud environment
Remuneration	Rs. 80000-90000 per month
Skill/ Expertise	Good Experience with cloud based Linux server operating systems (Red Hat Enterprise Linux, Ubuntu, and CentOS) in production environment. Proven work experience in Database support (e.g. SQL, MySQL) Ability to troubleshoot and resolve database and server-related issues Experience with backup and recovery procedures. Certification in Linux Administration desirable
Period & mode of Engagement	1 year on contract basis, extendable based on performance assessment
Job role & responsibilities	Install, configure, and upgrade server software / databases and hardware. Manage user access and permissions for databases and servers. Administration and maintenance of servers to ensure their optimal performance, reliability, and security; Build/Setup/Assess the running infrastructure ;

	Monitor and troubleshoot server-related issues proactively.
	Perform routine maintenance tasks, such as applying patchesand updates.
	Perform regular backups and disaster recovery procedures for databases and servers.
	Collaborate with the development team to optimize database queries and server performance.
	Conduct periodic performance tuning and optimization of servers.
	Analyze, solve, and correct issues in real time.
	Perform scheduled maintenance and support release deployment activities after working hours.
	Create and maintain documentation related to server configurations and procedures.

General Conditions/ Instructions:

1. Candidates should read the instructions thoroughly and ensure that they possess the required eligibility conditions, qualification and experience in the relevant domains prescribed in the notification before applying for any post.

2. Age, qualification and experience possessed by the applicant **as on the closing date** of the notification only will be considered. Applicants shall clearly specify the details and provide supporting documents. Relaxation in upper age limit as applicable will be considered as per norms prescribed by the Govt, of Kerala, in the case of deserving categories, provided such candidates claim age relaxation in the application and upload/produce supporting documents to prove their eligibility. Relaxation in age or number of years of experience may also be considered in the case of exceptionally deserving candidates with proven expertise in the relevant domains specified in the notification, at the discretion of C-DIT.

3. Remuneration will be fixed suitably in the range specified, depending on the qualification, experience and performance of the candidate in the skill test/interview. The period of engagement will be initially for a period of one year in the project, which may be extended further for one more year, based on performance assessment, if there is further requirement in the project, subject to discretion of C-DIT.

4. The appointees shall have no claim for regular appointment in any of the C-DIT establishments or Government departments / agencies for which the projects are implemented, after the expiry of the project period.

5. Application shall be submitted only through online mode. Incomplete applications will be rejected. Acceptance or rejection of application of the candidates will be at the sole discretion of C-DIT and will be binding on the applicant.

6. **Documents to prove age, qualification and experience shall be uploaded**

along with the online application for scrutiny. Initial verification and short listing of applicants will be based on the details provided in the application and the copies of the documents uploaded. Original certificates shall be submitted for verification at the time of joining. If any discrepancy is found in the application and documents, the offer letter shall be cancelled and the candidate will be disqualified. It will be the sole responsibility of the candidate to produce original documents for verification of their claims, when called for.

7. The mere possession of the prescribed qualifications or the number of years of experience, will not entitle any candidate to be considered for appointment. Only those candidates who have demonstrable expertise/experience in the areas mentioned and/or similar areas, will be considered for selection, at the sole discretion of C-DIT.

8. C-DIT reserves the right to increase or decrease the number of posts or to cancel the recruitment to any one or more posts at its sole discretion.

9. Inclusion of the candidate in the of the shortlist / provisional list will not be a claim for appointment.

10. NoTA/DA will be provided to the candidates at any stage of the recruitment process.

11. Canvassing in any form will lead to disqualification. C-DIT has not engaged any recruiting agencies. Or do not offer engagement through agents or do not accept any payment for recruitment / selection .

How to Apply

- Online application shall be submitted by visiting the portal **www.careers.cdit.org**.
- Candidates are expected to upload the scanned copy of the supporting documents, failing which the application may be treated as incomplete or could be rejected.
- Applicants should complete the online registration first and upload necessary documents. Then the application shall be finally submitted after verifying the details. Changes if any, can be made only before final submission.
- Applications forwarded through any other means including post, fax or e-mail will not be entertained.
- Applicants are advised to visit the web site and note down any change in the schedules/requirements published.
- List of shortlisted candidates will be published in the portals **www.cdit.org** and **www.careers.cdit.org**. The intimation to the candidate will be sent by e-mail only.
- Shortlisted candidates only will be eligible for the written test/skill test/interview.
- Skill test and interview will be conducted in online mode or physical mode, as required.
- Guidelines and instruction for skill test and interview will be available in the portal **www.careers.cdit.org.**
- Provisional List of shortlisted candidates will be published in the portal **www.careers.cdit.org.**
- Final rank list will be published based on detailed evaluation and interview.
- Candidates shall be willing to join immediately on short notice if selected.
- All communications with the candidates will be through email only.

- Original certificates need to be produced during verification, before joining. If any discrepancy is found, offer letter shall be canceled and candidate will be disqualified.
- Applicant should furnish documentary proof, in case of equivalent courses.
- There is no application fee or payment involved in any stage of the recruitment.

The closing date of submission of online application is 05.01.2024, 5.00 PM.

Sd/-
Registrar

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